

Plymouth Cast Academy Trust  
**St Joseph's Catholic Primary School**

Head Teacher: Mr Neil McDermott BEng (Hons) Med



Friday 28th June 2024

## **Instrumental Tuition Application Form September 2024**

Dear Parents/Carers,

Playing a musical instrument can have a huge impact on your child's life and comes with many benefits!

By learning and playing an instrument, there is evidence to prove that it can increase the capacity of your child's memory, boost team skills, teaches perseverance, enhances co-ordination, encourages better mathematical ability, improves reading and comprehension skills, and sharpens concentration.

At St Joseph's School, we offer the chance for your child to learn an instrument. **From Year 3** upwards your child has the opportunity to receive instrumental tuition from one or more of our visiting peripatetic teachers for **violin, viola, clarinet, flute, saxophone, guitar, piano and drums**. This year a number of children have also expressed an interest in learning the **cello**; if there is enough interest when these forms are returned, we will aim to offer these lessons too.

The majority of the tuition is given during the school day so your child is likely to be taken out of class during lesson time. We aim to make as many lessons as possible available in the afternoon in order to avoid missing Maths and English lessons. Where sessions are very busy, places will be awarded on a 'first come-first served' basis.

If you would like your child to start learning a musical instrument, **or if your child has been having lessons at school and would like to continue with them**, please complete this form and return to the school office by **Monday 15th July**. Please fill in **all** contact information requested.

Yours sincerely

Mrs A Price  
Music Teacher



## **Instrumental Tuition Application Terms of Agreement**

### **Music Teacher Obligations:**

It is expected that music teachers will:

- Fulfil their music tuition contract between themselves and the parent
- Organise and display an up-to-date timetable, agreed with the school
- Notify parents directly of the timings of lessons
- Provide at least ten 20 minute shared lessons each term. Individual lessons are available at extra cost (in some cases individual lessons are necessary, for example drum lessons, or if your child is the only one learning a particular instrument or the only one at a particular standard).
- Group children with others of a similar standard with a maximum of 3-4 children in each group. This offers greater opportunities to develop their musical skills, e.g. ensemble playing opportunities. It is also hugely beneficial for a child to have this musical experience together and helps with practice, motivation, etc.
- Encourage and motivate students to learn, practice and improve
- Keep a weekly lesson register
- Invoice parents directly for lessons provided, preferably by e-mail, although they may be sent via children's book bags
- Provide options for payment from parents such as by cash, cheque or by providing bank details for payment
- Monitor payments received and the chasing of non-payment
- Monitor progress and report on your child's development

### **Student Expectations:**

It is expected that students will:

- Attend all their lessons on time. We regret that lessons missed due to your child's absence from school cannot be made up at a later date. Every support will be given to the children to make them aware of their instrumental times, but it does remain your child's responsibility to remember their lesson and turn up on time.
- Bring their instrument (if necessary) and music to lessons
- Regularly practice their instruments in preparation for lessons
- Store their instrument safely whilst in school – if in doubt, they should ask their teacher where they should keep it. The school cannot insure instruments belonging to children and so we would advise that you arrange your own private cover for valuable items.

### **Parents Expectations:**

It is expected that parents will:

- Remind their child of their lesson times
- Encourage their child to practice their instrument
- Pay invoices promptly, by cash or cheque, left in a sealed envelope in the silver box at the school office addressed to the music teacher, or by paying directly to the music teacher's bank account with their child's name as the reference.
- Provide their child with an instrument and music where necessary. If you need to purchase a new instrument for your child, please ask at the office for a list of recommended suppliers. You may be able to arrange purchase through the school and benefit from the government VAT-free scheme whereby you pay only the net cost of the instrument – if you would like to take advantage of this please ask at the office for details. Instrument loans can also be arranged with a termly cost.
- Give one term's notice if their child no longer wishes to continue learning e.g. tell the teacher at Christmas if the child is going to stop at Easter.

Plymouth Cast Academy Trust  
**St Joseph's Catholic Primary School**

Head Teacher: Mr Neil McDermott BEng (Hons) Med



'Together we will do  
 our best for Jesus'

**Music Tuition Application Form 2024-2025**

<b>Name of Student:</b>	<b>Class for next year (2024/25):</b>
<b>Parent/Carer 1</b>	<b>Parent/Carer 2</b>
<b>Name of Parent/Carer:</b>	<b>Name of Parent/Carer:</b>
<b>Address of Parent/Carer:</b>	<b>Address of Parent/Carer:</b>
<b>Home Telephone:</b>	<b>Home Telephone:</b>
<b>Mobile Telephone:</b>	<b>Mobile Telephone:</b>
<b>Work Telephone:</b>	<b>Work Telephone:</b>
<b>E-mail:</b>	<b>E-mail:</b>

**INSTRUMENT: (please circle)**

Clarinet	Flute	Saxophone (Yr 4 & above only)	Piano
Guitar (Yr 4 & above only)	Violin/Viola	Drums (individual lessons of 20 minutes)	Cello

<b>Special Educational Needs</b> – please give detail of any information that our teachers may find useful when they are teaching your son/daughter:	
--	--

- Lesson costs may vary slightly but will be approximately £70 for ten 20-minute shared lessons per term.
- Please note that this is an application form only. You will be contacted by your child's music teacher who will invoice you directly by letter or e-mail. The contract for music lessons will exist between parent/carer(s) and music teacher.
- If you would like any further information, please contact Mrs. Price, Music Teacher.



The school has a few instruments available for hire – if you would like your child to borrow a school instrument, please enquire (a separate hire agreement will need to be signed). Instruments available at school are classical guitar, violin and cello, first come first served. We can also arrange the hire of other instruments from the local music hub.

<b>AGREEMENT</b>	
I have read and agree to abide by the terms and conditions of the application form. I agree for the details given on this form to be shared with my child's music teacher.	
Signed (Parent/Carer)  .....	
Print Name:	Date:

**Please return application form by Monday 15th July 2024-  
for instrumental lessons starting in September 2024**